

Minutes of the meeting of the Sport & Leisure Committee held in The Sportsman Meeting Room, Birchwood Leisure Centre, Longmead, Hatfield AL10 0AN on Wednesday 4th July 2018 at 7.30pm.

PRESENT: Councillor P. Knott – Chairman
Councillor L. Brandon
Councillor J. Fitzpatrick
Councillor L. Mendez
Councillor J. Nelson
Councillor G Wiltshire (substitute for Cllr Holman)

OFFICERS: C. A. Lloyd (Town Clerk)
S. Frake (Operations Manager)

14. APOLOGIES

Apologies for absence were received from and Councillor F. Bowron, (ill health), and Councillor H. Ciarleglio and Councillor K. Holman (ill health)

15. QUESTION TIME

There were no questions from the public.

16. DECLARATIONS OF INTEREST

There were no declarations of interest.

17. MINUTES

The minutes of the meeting held on Wednesday 23rd May 2018 were approved and signed by the Chairman.

18. FUNZONE ANNUAL HEALTH AND SAFETY REPORT

Members noted the report. The Clerk advised that all recommendations were in hand.

Members noted the compliment regarding the dedication of Jane Anderson.

RESOLVED that the report be noted.

(Action: Town Clerk)

19. ANNUAL PLAY AREA HEALTH AND SAFETY REPORTS

Members noted the reports and that recommendations were in hand.

It was requested that the grounds staff undertake more of the checks to reduce costs and that Play IT carry out checks less frequently.

(Action: Estates Manager)

20. OUTDOOR GYM EQUIPMENT

Members noted the quotes received and RESOLVED that the final choice of equipment to be installed be delegated to the Clerk following consultation with the leader of the Council.

(Action: Town Clerk)

21. XPLOERER

Members noted the suggestion that the Town Council join with the Borough Council in the Xplorer scheme. Members considered that should only be done if it could be considered a Special Expense, which was highly unlikely, therefore they RESOLVED to decline participation but requested that the Clerk set up a Geocache on site at Roe Hill and look into a scavenger hunt at Roe Hill that could be picked up from the Bar/Café when open.

(Action: Town Clerk)

22. TOWN COUNCIL SITES

Roe Hill Bar was open.

Lemsford reception floor area had been tiled.

Investigations were taking place into moving cricket to Newgate Street.

The planning application for Lemsford Hall & changing rooms had been submitted.

The FA were undertaking a free pitch report on all the Council's pitches.

CCTV was due to go live at Roe Hill & Lemsford to protect our staff, users and assets.

Herts FA and the Football Foundation had expressed interest in being involved in the Council's proposals for deHavilland Grange, Lemsford and Birchwood.

23. DATE OF NEXT MEETING

Noted that the next meeting would be on 5th September 2018 at 7.30pm.

24. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting for the following items of business;

- (i) Financial matters

25. BARS

Members noted the latest stock take and RESOLVED that a review of the offer & prices be carried out and an increase of 5% in GP be the Council's target.

(Action: Town Clerk)

26. CAFE

Members noted the latest stock take. Members RESOLVED that;

- (i) The current sandwich provider cease immediately;
- (ii) The café open at 9am in future;
- (iii) The evening shift staff prepare everything for the morning shift;
- (iv) The Café Assistant's contract be terminated on economic grounds;
- (v) The Hospitality Manager work in the Café

27. INSURANCE CLAIM - FUNZONE

Members noted this claim

28. INSURANCE CLAIM - TRACTOR

Members noted this claim

29. LETTING OUT OF HOWE DELL HALL AS OFFICE SPACE

Members noted this request. RESOLVED that Members agree in principal subject to certain caveat and agreement by the Council's Landlord.

Closure: 9.35pm

Chairman