



24th June 2020

Dear Councillor,

This is to inform you that the meeting of the Resources and Policy Committee will be held via Zoom **7.30pm on Wednesday 1st July 2020**, to which you are summoned, for the transaction of the following business. You can join the Zoom Meeting <https://us02web.zoom.us/j/85498608966?pwd=c0UzTXRMZ3JwdmZDclA1TkZZRFhLdz09>

Meeting ID: 854 9860 8966

Password: 127881

Yours sincerely,

A handwritten signature in black ink, appearing to read 'C. A. Lloyd'.

C. A. Lloyd
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. QUESTION TIME

The first fifteen minutes of the Meeting will be given over to questions from members of the public on issues relating to the work of the Committee.

3. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' interests not previously declared on their Declaration of Interests Form in respect of items on this Agenda

4. MINUTES

To approve as a correct record the Minutes of the Meetings held on 8th January 2020 (copy attached).

5. HEAD OF ESTATES' REPORT

To consider the report of the Head of Estates attached

6. DRAFT CIVIC HANDBOOK

To consider the attached draft Handbook

7. DATE OF NEXT MEETING

To note that the next meeting of the Committee may take place on 23rd September 2020 at 7.30pm

8. EXCLUSION OF THE PRESS AND THE PUBLIC

Recommended to RESOLVE that the press and public be excluded for the following items as their presence would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- (i) Commercial Matters (Attached)

Members: Cllr M Bolitho, Cllr Margaret Eames-Petersen, Cllr Brennan, Cllr MacKay, Cllr Percival, Cllr Zhaveri.

Ex-officio voting Members: Cllrs Brandon and Juggins

For Information: All other Members of the Council.