



HATFIELD TOWN COUNCIL HERTFORDSHIRE

Minutes of the meeting of the Resources & Policy Committee held via Zoom on Wednesday 1st July 2020 at 19:30.

PRESENT: Councillor J. Percival - Vice Chairman in the Chair
Councillor J. Brennan
Councillor L. Brandon
Councillor M. Eames-Petersen
Councillor C. Juggins

ALSO PRESENT: Councillor R. Griffiths

OFFICERS: C. Lloyd (Town Clerk)
S. Frake (Head of Operations)
A. Ogilvie (Head of Estates)

63. APOLOGIES

Apologies for absence were received from Councillor M. Bolitho and Councillor B. Zhaveri

64. QUESTIONS

There were none

65. DECLARATIONS OF INTEREST

Councillor Juggins declared an interest in Item 8 Commercial Matters in that the company quoting to disinfect play areas had been used by her business to disinfect her premises.

66. MINUTES

Minutes of the meeting held on Wednesday 8th January 2020 were approved and will be signed by the Chairman when possible.

67. HEAD OF ESTATES REPORT

Members considered the report of Officers.

RESOLVED that

- (i) the Council's legal position be clarified regarding tree surveys and a report be brought back to Council at the end of the month or the next meeting of the Committee;
- (ii) a report be brought back to the Council on replanting of trees by the Council and taking a more proactive stance on planting of trees by the Council;
- (iii) the Head of Estates be authorised to dispose of the 2 Izuzu trucks and purchase a van up to the value of £18,000 after obtaining 3 quotations;
- (iv) the Head of Estates be authorised to purchase a graden machine (£2,500) and drag matt (£900).

The Head of Estates and grounds staff were thanked for all their hard work.

Action; Head of Estates

68. DRAFT CIVIC HANDBOOK

Members considered the handbook and RESOLVED that it be approved subject to the substitution of the word "mayoralty"

(Action: Town Clerk)

69. DATE OF NEXT MEETING

Noted that the next meeting of the Committee will take place on 23rd September 2020 at 7.30pm.

70. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that, further to s1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting, and the following matters dealt with in a subsequent Part 2 meeting on grounds of commercial sensitivity.

71. RE-OPENING OF PLAY AREAS

Members noted the risk assessments produced by the Town Clerk in response to Government guidance issued on 26th June. In view of the tight timescale it was RESOLVED to accept the quote from Cirrus Cleaning of £3,550 which cleaned and disinfected 16 play areas, the disinfectant would last for 30 days. Before the end of that period Members wished to re-visit Government guidelines (which were changing daily).

72. RE-OPENING OF HALLS

Members noted Government guidance regarding re-opening of Community Halls and the restrictions placed on what could take place within them.

R&P16

RESOLVED that Howe Dell Hall and Oxlease House be offered to local schools for their exclusive use until the end of December at least and this policy be revisited in September. In the meantime they remain closed to public use.

73. BIRCHWOOD LEISURE CENTRE

Members considered the report of officers and RESOLVED that at present with the Leisure Centre still closed and services likely to suffer on re-opening, now was not the time to consider changing any format of operation. This could be re-visited in the future.

Closure 8.32pm

Chairman