



HATFIELD TOWN COUNCIL

HERTFORDSHIRE

21st October 2020

Dear Councillor,

I have to inform you that a meeting of the Planning Committee will be held on Wednesday 28th October 2020 via Zoom at 7.30pm – to which you are summoned, for the transaction of the following business.

Join Zoom Meeting

<https://us02web.zoom.us/j/84500931557?pwd=NW8yaG52L1F5eENadU54bGRRTVJlZz09>

Meeting ID: 845 0093 1557

Passcode: 849044

Yours sincerely,

C. A. Lloyd
Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence if any.

2. QUESTION TIME

The first fifteen minutes of the Meeting will be given over to questions from members of the public on issues relating to the work of the Committee.

3. MINUTES

To approve as a correct record, the Minutes of the Meeting held on 7th October (Copy attached).

In accordance with Standing Order 12.

- a. The draft minutes of a preceding meeting having been served on councillors with the agenda to attend the meeting at which they are due to be approved for accuracy, shall be taken as read.
- b. There shall be no discussion about the draft minutes of the preceding meeting except in relation to their accuracy. A motion to correct an inaccuracy in the draft minutes shall be moved in accordance with standing order 10(a)(i).
- c. The accuracy of draft minutes, including any amendment(s) made to them, shall be confirmed by resolution and shall be signed by the chairman of the meeting and stand as an accurate record of the meeting to which the minutes relate.
- d. If the chairman of the meeting does not consider the minutes to be an accurate record of the meeting to which they relate, they shall sign the minutes and include a paragraph in the following terms or to the same effect:

“The chairman of this meeting does not believe that the minutes of the meeting of the () held on [date] in respect of () were a correct record but their view was not upheld by the meeting and the minutes are confirmed as an accurate record of the proceedings.”

4. DECLARATIONS OF INTERESTS BY MEMBERS

- a) To note declarations of members' personal interests in respect of items on this Agenda.
- b) Those members of the Town Council's Planning Committee who also serve on the Borough Council's Development Management Committee are asked to confirm at the start of the meeting that their comments and votes represent a preliminary view and that they will consider the matter afresh at district level in the light of all the evidence including the relevant officer's report.

You should declare at this part of the meeting or when it becomes apparent your interest by stating:

- (a) the item you have the interest in
- (b) whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted
- (c) whether it is a personal interest and the nature of the interest

Members are also reminded of their obligation to report any amendment to their Register of Interests to the Town Clerk as soon as it becomes apparent

5. PR 10-20 / CHANGES TO THE CURRENT PLANNING SYSTEM.

To consider the attached report from the National Association of Local Councils (Copy attached).

6. WELWYN HATFIELD COMMUNITY INFRASTRUCTURE LEVY DRAFT CHARGING SCHEDULE 2020

To consider the communication from Colin Haigh – Head of planning Welwyn Hatfield Borough Council (Copy attached).

7. MEETING WITH SARAH SMITH DEVELOPMENT MANAGEMENT SERVICE MANAGER WELWYN HATFIELD BOROUGH COUNCIL

To consider a email offering a meeting with members of the Development Management Committee from Welwyn Hatfield Borough Council for training purposes.

8. PLANNING LIST.

To consider the weekly Planning list. (Copy attached).

Distribution:

Councillors: **Chairman:** L Mendez, **Vice-Chairman:** Jackie Brennan,
R Brisbin, R Craig, H Laming, M. Eames-Petersen, C Juggins
& L Brandon.