



HATFIELD TOWN COUNCIL
JUBILEE GRANT APPLICATION FORM 2022

APPLICANT'S DETAILS

Name of Applicant Organisation

i.e. who are you applying on behalf of?.....

.....

Who will be our main contact for correspondence about this application?

.....

Address for all correspondence
(including payments)

.....

Email address:

Telephone (Daytime)

Telephone (Evening/Weekend)

What authority do you have to submit this application?

(For your own protection it is important that you are properly authorised).

.....

.....

What type of organisation would you describe the Applicant as (please confirm that the applicant is a not for profit organisation, group or collective, and not an individual or business)?

.....

.....

Date of Jubilee event/activity:.....

Location of Jubilee event/activity:.....

Please provide evidence that the location has been confirmed (e.g. booking agreement/permission for street closure/letter from venue confirming booking)

NB If the location requires road closures, please ensure you attach any relevant documents confirming an application for road closures has been made, and if received, that permission has been granted. Please note grant funding will be awarded subject to sufficient proof that permission for any require road closures has been given by the relevant highway authority.

DETAILS OF YOUR EVENT/ACTIVITY

FUNDING

How much funding are you applying for (*NB application for up to £500 can be made by any one organisation*)?

CONDITIONS

By making this application, and agreeing to accept the grant funding, you are agreeing to adhere to the following terms and conditions:

- Grants are only available for not for profit organisations, groups and collectives – not individuals or businesses
- Events/activities must be related to the Queen’s Platinum Jubilee
- Events/activities must take place within the Hatfield Town Council area of responsibility
- Events/activities must take place between Thursday 2nd June – Sunday 5th June (inclusive)
- Events/activities must have a secured/confirmed venue and evidence of this must be provided
- Those planning to hold a street party must provide evidence that they have applied to the relevant highways agency for permission for relevant road closures, and any grant funding awarded will be conditional to that permission being given
- Grant funding not to be used for the purchase of alcohol
- Grant funding not to be used with the intention of making a profit
- Successful applicants will be required to provide a short post event/activity report, providing a summary of the event alongside photos and testimonies which the Council can use in its communications.

SIGNED..... DATE.....

Please return this form to enquiries@hatfield-herts.gov.uk or in person /post to the Queen’s Platinum Jubilee Grant scheme c/o Town Clerk, Hatfield Town Council, Birchwood Leisure Centre, Longmead, Hatfield AL10 0AN