



4th May 2022

Dear Councillor

This is to inform you that the Annual Meeting of the Council will be held at The Sportsman, Birchwood Leisure Centre, Longmead, Hatfield AL10 0AN at 7.30 p.m. on Wednesday 11th May 2022, to which you are summoned, for the transaction of the following business.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Anthony', is written over a horizontal line.

J Anthony
Town Clerk

AGENDA

1. ELECTION OF TOWN MAYOR
To elect a Town Mayor
2. DECLARATION OF ACCEPTANCE OF OFFICE
The Mayor will sign the Declaration of Acceptance of Office
3. ELECTION OF DEPUTY TOWN MAYOR
To elect a Deputy Town Mayor
4. DECLARATION OF ACCEPTANCE OF OFFICE
The Deputy Mayor will sign the Declaration of Acceptance of Office
5. PROPOSED CO-OPTION OF NEW COUNCILLOR FOR THE EAST WARD
To receive an application for the vacancy in East Ward

6. DECLARATION OF ACCEPTANCE OF OFFICE

If a co-option is agreed by Council, the successful candidate will be invited to sign their declaration of acceptance of office.

7. APOLOGIES

To receive apologies for absence if any.

8. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' personal interests or personal and prejudicial interests in respect of items on this Agenda.

9. MINUTES

To approve as a correct record the Minutes of the Council meeting held on 30th March 2022. (Copy available to view & download at <http://www.hatfield-herts.gov.uk/council-meetings/>).

10. REVIEW AND ADOPTION OF REVISED STANDING ORDERS, COMMITTEES' TERMS OF REFERENCE AND FINANCIAL REGULATIONS

Report of the Town Clerk with proposed changes to the Standing Orders, Committees' Terms of Reference and Financial Regulations.

11. LEADER AND DEPUTY LEADER OF THE COUNCIL, AND LEADERS OF POLITICAL GROUPS

To note the largest group's nomination as Leader, and their nomination for Deputy Leader, as well as nominated leaders of each of the political groups.

12. QUESTION TIME

Fifteen minutes of the Meeting will be given over to questions from members of the public on issues relating to the work of the Council.

13. APPOINTMENT OF COMMITTEE AND SUB COMMITTEES

To appoint Members to the Council's Standing Committees and Sub Committees and substitute members.

14. APPOINTMENT TO OUTSIDE BODIES

To appoint Members as representatives on outside bodies and to receive reports from representatives on those bodies, if any.

15. DATE OF NEXT MEETING

To note that the next meeting of the Council is 22nd June 2022.

Distribution: All Councillors