7th June 2023

Dear Councillor

This is to inform you that the next Resources, Operations and Estate Management Committee meeting will be held at The Sportsman, Birchwood Leisure Centre, Longmead, Hatfield AL10 0AN at 7.30 p.m. on Wednesday 14th June 2022, to which you are summoned, for the transaction of the following business.

Yours sincerely,

J Anthony
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

   To receive and accept apologies for absence.

2. DECLARATIONS OF INTERESTS BY MEMBERS

   To note declarations of Members' personal interests or personal and prejudicial interests in respect of items on this Agenda.

3. QUESTION TIME

   The fifteen minutes of the Meeting will be given over to questions from members of the public on issues relating to the work of the Committee.

4. REVIEW OF ANNUAL GOVERNANCE AND ACCOUTABILITY RETURN (AGAR)

   Report of the Head of Operations with proposed AGAR, supported by Internal Audit Report, Notes on the Accounting Statement and Fixed Asset Register.

5. FIREWORK EVENT 2023

Report of Cllr Tim Rowse on the consideration to hold a firework event in November 2023.

6. PLAY PARK AND OPEN SPACES STRATEGY

Discussion paper outlining the opportunities and challenges involving the play parks, open spaces and planters maintained by Hatfield Town Council.

7. EXCLUSION OF THE PRESS AND THE PUBLIC

RECOMMENDED that the press and public be excluded for the following items as their presence would be prejudicial to the public interest by reason of the confidential nature or debate of the business to be transacted - Public Bodies (Admissions to Meetings Act) 1960.

8. LEASE ARRANGEMENTS FOR APPLE DAYCARE (SEPTEMBER 2023 – AUGUST 2024)

Report of the Town Clerk setting out options for continuing with lease arrangements with Apple Daycare for the use of Oxlease House, Lemsford Village Hall and Roe Hill Hall.

9. ROE HILL ACCESSIBILITY PROJECT

Report of the Town Clerk with options for improving the accessibility of the Roe Hill site.

10. OPERATIONS UPDATE

Verbal update from the Head of Operations

11. DATE OF NEXT MEETING

To note that the next meeting of the Council is Wednesday 18th October 2023.

To All Members of the Resources, Operations and Estate Management Committee